

Tuition fees - reimbursement

In this document you will find information about rules and routines regarding reimbursement of tuition fees.

Cancellation clause

Students for whom tuition fees apply are admitted to the university on a condition. This means that the student must have paid the tuition fee to the university on a certain date. If the tuition fee is not paid by this date, the student loses his or her place. Further information can be found on your admission decision.

Change in requirement to pay tuition fees

If there is a change in the requirement to pay tuition fees, the student must report this change to Mid Sweden University in written. The report should contain a description of the changed situation and documents to support this.

In the case of a decision to change the status, the tuition fee may be reimbursed. Reimbursement is not made for the part of the course or programme the student has already taken. The student has to claim reimbursement and verify the reasons claimed. The form "Tuition reimbursement request" must be filled in.

Academic suspension

If the remaining part of the tuition fee is not paid by the specified date, the university will send out a reminder in accordance with SFS 2010:543 §10. Should the tuition fee not be paid by the specified due date, the university will suspend the student until the tuition fee has been paid. The decision on academic suspension is applied immediately (§ 11). Decisions on academic suspension may be appealed and directed to the Higher Education Appeals Board (Överklagandenämnden för Högskolan, ÖNH). The decision of the Board may not be appealed.

Academic suspension means that during this period, the student may not participate in education, take exams or take part in any other activities within the framework of the study course or programme (in accordance with 10 §).

In some cases, the university may decide that the degree certificate or the course certificate will not be handed out until the tuition fee has been paid

Academic suspension or expulsion carried out as a disciplinary measure

In the case of academic suspension or expulsion carried out as a disciplinary measure, there will be no reimbursement of tuition fees.

Reimbursement of tuition fees

1. Before beginning your studies

If the course or programme was cancelled

If the tuition fee has been paid and the course or programme is cancelled, the tuition fee is reimbursed. In order to have the tuition fee reimbursed, the student must fill in the form "Tuition reimbursement request". It is important to state to which bank account the tuition fee is to be reimbursed. The form must be sent in no later than four months after the specified due date of the invoice.

If the residence permit is not granted

If the tuition fee has been paid but the student's residence permit is not granted by Migrationsverket, the tuition fee is reimbursed. In order to have the tuition fee reimbursed, the student must fill in the form "Tuition reimbursement request". It is important to state to which bank account the tuition fee is to be reimbursed. The form must be sent in no later than four months after the specified due date of the invoice.

Cancellation

If the tuition fee has been paid but the student realises, before the semester begins, that he or she won't have the possibility neither to start nor to finalise his/her studies, the student must inform Mid Sweden University in written. This also means that the student gives up his/her place. The tuition fee is then reimbursed. In order to have the tuition fee reimbursed, the student must fill in the form "Tuition reimbursement request". It is important to state to which bank account the tuition fee is to be reimbursed. The form must be sent in no later than four months after the specified due date of the invoice.

Deferment

If the tuition fee has been paid but the student is prevented from taking up his/ her studies, the student may fill in an application for deferment. The application must be sent in before the student takes up his/ her studies. The reasons you claim must be motivated and proof of this must be enclosed, e.g. a doctor's report. Special grounds for deferment can be social, medical or other circumstances, (see the Mid Sweden University Administration Guidelines, chapter 13.2.4.3).

If Mid Sweden University grants a deferment, the tuition fee can be reimbursed. In order to have the tuition fee reimbursed, the student must fill in the form "Tuition reimbursement request".

It is important to state to which bank account the tuition fee is to be reimbursed. If the application for deferment is rejected, the student must cancel his/ her studies and request a tuition reimbursement (see Cancellation). Routines are being worked out regarding renewed applications for students who have been granted a deferment. Please note that at that later date, the tuition fee may have changed.

2. During your studies

Non-completion

There are two types of non-completion, early non-completion and late non-completion. In the case of early non-completion, i.e. within three weeks after the student has begun his or her studies, the complete tuition fee for the current semester is reimbursed.

In the case of late non-completion, a part of the tuition fee for the current semester is reimbursed. Since Mid Sweden University incurred expenses during the semester, the remuneration will be calculated as a percentage, depending on how far the semester has come.

In order to have the tuition fee reimbursed, the student must fill in the form "Tuition reimbursement request". It is important to state to which bank account the tuition fee is to be reimbursed. The form must be sent in no later than four months after the specified due date of the invoice.

Change programme/course

If the student wishes to change programmes during the current semester, there may be a price difference, for instance if the cost for the current programme is 125 000 SKR per year and you want to change to a programme that charges a tuition fee of 70 000 SKR per year or the other way around. The price difference will then be regulated on the invoice for the next semester.

Approved leave from studies

If the student needs an approved leave from studies, he or she must contact the department of the university where he or she is enrolled. A student who is granted an approved leave from studies is guaranteed a place after the leave. The student pays no tuition fee during the approved leave. If the leave from studies is not approved, the student has the right to take up his or her studies again if there is a place left.

Division of Finance
Division of student Services

Tuition fee
Reimbursement
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In the case of an approved leave from studies, the tuition fee is partly remunerated for the current semester. Since Mid Sweden University incurred expenses during the semester, the remuneration will be calculated as a percentage, depending on how far gone the semester is. When the student takes up his or her studies again, the rest of the tuition fee must be paid.

You will find the regulations for approved leave from studies in the Mid Sweden University Administration Guidelines, Chapter 13.2.4.3 and in the Code of Statues of the Swedish National Agency for Higher Education.

3. Other information

Admission for a later part of the programme

Admissions for a later part of the programme are treated directly by Mid Sweden University (i.e. not via Studera.nu). The applicant must fill out a special form for admission and send it to the Admission Office. You will receive the form from the Admissions Office. If a student is admitted for a later part of the programme, the tuition fee is calculated in accordance with the syllabus and extent of the studies.

Contract education

Contract education is not affected by regulations on admission and tuition fees, SFS 2010:543.

Exchange students

Tuition fees do not apply to students who form part of exchange programmes with other higher educational institutes.

Other information

As for other information, see the laws and regulations in force.