

**Application for
deferment**
See appendix for instructions

Personal information

Civic registration number	Name
Address	
Postal code	City/town
Phone no	

Study information

Request for respite intend
Autumn term, year 20 _____ Spring term, year 20 _____

I have been admitted to: (Write the name of the programme, the application code and the credits of the programme)

Reasons for application for deferment:

You have to enclose proof supporting your reasons for deferment with this application.

I request a deferment because:

Signature

Date	Applicant's signature
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Send application for deferment to:

Mid Sweden University
Antagningen
851 70 SUNDSVALL



Application for deferment

You can apply for deferment due to circumstances you may not be able to influence. The circumstances must generally have occurred after you signed up for your education. Deferment from your studies may not exceed 18 months unless there are exceptional reasons for prolongation of the deferment requested.

Special grounds for deferment can be social, medical or other circumstances, e.g. care of children, military service or civil defence service, missions for the student union or postponed leave according to the law about employers right to leave for education (lagen om arbetstagares rätt till ledighet för utbildning).

The reasons you claim must be motivated and proof of this must be enclosed with this application e.g. doctor's report.

Deferment for military service or civil defence service

You apply for deferment for military service and civil defence service when applying for a programme. Send a copy of your decision of enrolment with the application or as an additional document to Antagningen, 833 82 STRÖMSUND.

Application for deferment at Mid Sweden University

Fill in the application for deferment. Send your application together with documents that prove your reasons for applying for deferment to:

Mid Sweden University
Antagningen
851 70 Sundsvall

The Division of Student Services decides on deferment. If you have any questions about your application, you are welcome to contact the Admission office at Mid Sweden University.

Phone number: +46 (0)771- 97 50 00
Opening hours: Monday to Thursday 10 to 12 AM
Friday 10 AM to 2 PM

Mid Sweden University will assess applications for deferment individually. You have to be admitted to a programme to get your deferment application approved. Deferment for courses will not be approved.

If you are granted a deferment a decision notice will be sent to you by mail. Then you have to apply for the programme again and submit a copy of the decision to your application. There will be more information in the decision notice.

If your application of deferment is rejected, you have the right to appeal this decision to the Higher Education Appeals Board (Överklagandenämnden för högskolan). You send this appeal to:

Registrar's Office, Mid Sweden University, 851 70 SUNDSVALL

You have to send this appeal so that the Mid Sweden University receives it **three weeks** after the day you got the decision.

You find Mid Sweden University's regulations on deferment in the Administration

Guidelines (förvaltningshandbok), chapter 13.2.7.