



**Mittuniversitetet**  
MID SWEDEN UNIVERSITY

## Ansökan Erasmusstipendium för studier

Ansökan avser studenter som inom ramen för sin utbildning vid Mittuniversitetet skall genomföra studier utomlands vid ett av Mittuniversitetets partneruniversitet via Erasmus+ avtal. Skicka in blanketten före avresa till Internationella koordinatören vid International Office, campus Sundsvall/Östersund. För information om belopp och rutiner kring utbetalningarna kontakta [maria.laven@miun.se](mailto:maria.laven@miun.se). För att fylla i denna blankett behövs exakta terminsdatum (inklusive eventuella introduktionsdagar) som fylls i under Article 2.

**Sending institution: Mittuniversitetet, SMIDSWED01, Holmgatan 10, 85170 Sundsvall.**

Called hereafter "the institution", represented for the purposes of signature of this agreement by international coordinator at the department, of the one part, and the student/participant of the other part.

### To be filled in by the student with ink pen

..... First name	..... Surname	..... Swedish personal ID & nationality
..... E-mail address	..... @.....	..... Phone number
..... Programme/Subject area at Mid Sweden University	..... Enrolled since (year)	
..... Desired degree	..... Nr of studied years on dep. date	
..... Bank name, account number & clearing number	..... Number of planned ECTS	
<b>Earlier granted Erasmus scholarship</b> No <input type="checkbox"/> Yes, for studies <input type="checkbox"/> Yes, for internship <input type="checkbox"/>		

Called hereafter "the participant" of the other part, have agreed the Special Conditions and Annexes below which form an integral part of this agreement:

Annex I Learning Agreement for Erasmus+ mobility for studies and for traineeships  
Annex II General Conditions  
Annex III Erasmus Student Charter

The terms set out in the Special Conditions shall take precedence over those set out in the annexes.

### SPECIAL CONDITIONS

#### ARTICLE 1 – SUBJECT MATTER OF THE AGREEMENT

- 1.1 The HE institution shall provide support to the participant for undertaking a mobility activity for studies under the Erasmus+ Programme.
- 1.2 The participant accepts the financial support in the amount specified in article 3.1 and undertakes to carry out the mobility activity for studies as described in Annex I.
- 1.3 Any amendment to the agreement shall be done in writing and requires original signatures.

#### ARTICLE 2 – ENTRY INTO FORCE AND DURATION OF MOBILITY (dates specified by participant/coordinator at the department)

- 2.1 The agreement shall enter into force on the date when the last of the two parties signs.
- 2.2 The mobility period shall start on ..... at the earliest and end on ..... at the latest. The start date of the mobility period shall be the first day that the participant needs to be present at the receiving organisation. The end date of the period abroad shall be the last day the participant needs to be present at the receiving organisation.
- 2.3 The participant shall receive a financial support from EU funds for [if the participant has a financial support from EU funds: this number of days shall be equal to the duration of the mobility period; if the participant has a financial support from EU funds combined with zero-grant days: this number of days shall correspond to the days covered by a financial support from EU funds which shall be provided at least for the minimum duration of the period abroad, 2 months for traineeships and 3 months for studies; if the participant is a zero-grant participant for the entire period: this number of days should be 0] days.
- 2.4 The total duration of the mobility period, including previous participation in the Lifelong Learning Programme Erasmus sub-programme, shall not exceed 12 months for a study cycle.
- 2.5 Demands to the institution to extend the period of stay should be introduced at least one month before the end of the mobility period.

- 2.6 The Transcript of Records or Traineeship Certificate (or statement attached to these documents) shall provide the confirmed start and end dates of duration of the mobility period.

**ARTICLE 3 – FINANCIAL SUPPORT (amount specified by International Coordinator at Registrar’s Office)**

- 3.1 The financial support for the mobility period has an amount of EUR.....corresponding to EUR..... per 30 days.  
 3.2 The final amount for the mobility period shall be determined by multiplying the number of days/months of the mobility specified in article 2.3 with the rate applicable per day/month for the receiving country concerned. In the case of incomplete months, the financial support is calculated by multiplying the number of days in the incomplete month with 1/30 of the unit cost per month.  
 3.3 The reimbursement of costs incurred in connection with special needs, when applicable, shall be based on the supporting documents provided by the participant.  
 3.4 The financial support may not be used to cover similar costs already funded by Union funds.  
 3.5 Notwithstanding article 3.4, the grant is compatible with any other source of funding including revenue that the participant could receive working beyond its studies/traineeship as long as he or she carries the activities foreseen in Annex I.  
 3.6 The financial support or part thereof shall be repaid if the participant does not comply with the terms of the agreement. However, reimbursement shall not be requested when the participant has been prevented from completing his/her mobility activities as described in Annex I due to force majeure. Such cases shall be reported by the sending institution and accepted by the NA.

**ARTICLE 4 – PAYMENT ARRANGEMENTS**

- 4.1 Within 30 days following the signature of the agreement by both parties, and no later than the start date of the mobility period or upon receipt of confirmation of arrival, a pre-financing payment shall be made to the participant representing between 70-100% of the amount specified in Article 3. In case the participant did not provide the supporting documents in time according to the sending institution timeline, a later payment of the pre-financing can be exceptionally accepted.  
 4.2 If the payment under article 4.1 is lower than 100% of the maximum grant amount, the submission of the on-line EU survey shall be considered as the participant's request for payment of the balance of the financial support. The institution shall have 30 calendar days to make the balance payment or to issue a recovery order in case a reimbursement is due.

**ARTICLE 5 – INSURANCE**

- 5.1 The participant shall have adequate insurance coverage. Students are automatically covered by Kammarkollegiet Student UT (www.kammarkollegiet.se) and are also required to bring their EU health insurance card. *Please note; the coverage of the EU Health Insurance Card or private insurance may not be sufficient, especially in case of repatriation and specific medical intervention. In that case, a complementary private insurance might be useful.*

**ARTICLE 6 – ONLINE LINGUISTIC SUPPORT [Only applicable for mobilities starting after 1 October 2014 for the languages available in the on-line tool]**

- 6.1 The participant shall carry out an online assessment of linguistic competences before and at the end of the mobility period if the main language of instruction or work is English, French, German, Italian, or Spanish, or whenever agreed with the sending institution, with the exception of native speakers. The participant shall immediately inform the institution if he/she is unable to carry out the online assessment.  
 6.2 [Optional] The participant shall follow the online [language to be specified] language course in order to prepare for the mobility period abroad, using the licence. The participant shall immediately inform the institution if he/she is unable to carry out the online course.  
 6.3 [Optional] The payment of the final instalment of the financial support is subject to the submission of the compulsory online assessment at the end of the mobility.

**ARTICLE 7 – EU SURVEY**

- 7.1 The participant shall complete and submit the on-line EU Survey within 30 days from the end date of the mobility period. The participant reserves its right to modify the initial on-line EU Survey within 70 days from the end of the mobility period.  
 7.2 Participants who fail to complete and submit the on-line EU Survey may be required by their institution to partially or fully reimburse the financial support received.

**ARTICLE 8 – LAW APPLICABLE AND COMPETENT COURT**

- 8.1 The Agreement is governed by the laws of Sweden.  
 8.2 The competent court determined in accordance with the applicable national law shall have sole jurisdiction to hear any dispute between the institution and the participant concerning the interpretation, application or validity of this Agreement, if such dispute cannot be settled amicably.

**SIGNATURES- to be signed by student and coordinator at department**

I have read through the terms and conditions and undertake to follow the above mentioned rules to be awarded an Erasmus scholarship. I accept that payments will be made to the above mentioned account.

<b>Signature of the student</b>	<b>Signature of coordinator at MIUN, function</b>
.....	.....
Date	Date
Location	Location
.....	.....

**To be filled in by the international coordinator at the department**

..... University/college in the host country	..... Exchange dates (as specified in Article 2)
..... Erasmus ID-code host university	..... Exchange in first/second/third cycle
..... Signature of the international coordinator at the department	..... Clarification of signature

**To be filled in by the International Coordinator at the International Office**

Field 1	Field 2	Field 3	Field 4
5711	9101	140	
Date:	Amount: .....EUR .....SEK	Attest:	Utbetalningsorder:
Date:	Amount: .....EUR .....SEK	Attest:	Utbetalningsorder:

**Annex II, GENERAL CONDITIONS**

**Article 1: Liability**

Each party of this agreement shall exonerate the other from any civil liability for damages suffered by him or his staff as a result of performance of this agreement, provided such damages are not the result of serious and deliberate misconduct on the part of the other party or his staff. The National Agency of Sweden, the European Commission or their staff shall not be held liable in the event of a claim under the agreement relating to any damage caused during the execution of the mobility period. Consequently, the National Agency of Sweden or the European Commission shall not entertain any request for indemnity of reimbursement accompanying such claim.

**Article 2: Termination of the agreement**

In the event of failure by the participant to perform any of the obligations arising from the agreement, and regardless of the consequences provided for under the applicable law, the institution is legally entitled to terminate or cancel the agreement without any further legal formality where no action is taken by the participant within one month of receiving notification by registered letter. If the participant terminates the agreement before its agreement ends or if he/she fails to follow the agreement in accordance with the rules, he/she shall have to refund the amount of the grant already paid. In case of termination by the participant due to "force majeure", i.e. an unforeseeable exceptional situation or event beyond the participant's control and not attributable to error or negligence on his/her part, the participant shall be entitled to receive the amount of the grant corresponding to the actual duration of the mobility period as defined in article 2.2. Any remaining funds shall have to be refunded.

**Article 3: Data Protection**

All personal data contained in the agreement shall be processed in accordance with Regulation (EC) No 45/2001 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Such data shall be processed solely in connection with the implementation and follow-up of the agreement by the sending institution, the National Agency and the European Commission, without prejudice to the possibility of passing the data to the bodies responsible for inspection and audit in accordance with EU legislation (Court of Auditors or European Antifraud Office (OLAF)). The participant may, on written request, gain access to his personal data and correct any information that is inaccurate or incomplete. He/she should address any questions regarding the processing of his/her personal data to the sending institution and/or the National Agency. The participant may lodge a complaint against the processing of his personal data with the [national supervising body for data protection] with regard to the use of these data by the sending institution, the National Agency, or to the European Data Protection Supervisor with regard to the use of the data by the European Commission.

**Article 4: Checks and Audits**

The parties of the agreement undertake to provide any detailed information requested by the European Commission, the National Agency of Sweden or by any other outside body authorised by the European Commission or the National Agency of Sweden to check that the mobility period and the provisions of the agreement are being properly implemented.

