

Degree project at the Department of Electronics Design, Mid Sweden University

2015-03-27

Starting the project

The details of the project assignment are worked out together with the internal/external supervisor. The assignment must have the examiner's seal of approval before the student can start on the project.

Before starting the project:

- The student
 - Hands in
 - a project description
 - a description of desired results
 - an outline of how the project will be carried out
 - a completed registration form
 - Watch an online lecture on how to write a thesis http://youtu.be/1SsEpMxO_AA
- The supervisor hands out
 - a check-list
 - a marking document
 - a thesis template
 - a previous degree project, as an example of what a well-written report looks like
- The examiner
 - approves the project

Within 3 weeks

A follow-up meeting will be scheduled within 3 weeks from the start of the project. The student is responsible for scheduling the meeting together with the supervisor. At this meeting:

- The student
 - hands in a short report on how the lecture on how to write a thesis will affect his or her work
 - hands in a detailed timetable
 - hands in a draft of the theory and method chapters
- The supervisor
 - disenrolls the student if s/he has not started the work.

Half-time

A follow-up meeting will be scheduled for when half the time of the degree project has passed. The student is responsible for scheduling this meeting together with the supervisor. At this meeting:

- The student
 - gives a summary of the status of the work compared to the timetable
- The supervisor
 - informs the examiner of the status of the work

Before the thesis defence

- The student
 - hands in a preliminary report
- The supervisor or examiner
 - decides on whether the preliminary report can be accepted for presentation at the thesis defence
- The student reviewer
 - reviews the work.
 - gives the author of the thesis feedback

Finishing the project

After the presentation, the work must be finalized before being handed in to the examiner for examination.

- The student
 - hands in a final report, including changes made based on feedback from the thesis defence
 - assesses his/her report by completing and handing in the marking document
 - in consultation with the internal supervisor, makes changes to improve the work until is in such condition that it can be turned in for examination. (This does not guarantee a pass grade from the examiner.)
- The supervisor
 - checks the sources of the report by using Urkund
 - external or internal supervisor will proof-read the report
 - returns the report to the student when it has reached an acceptable quality.
- The examiner
 - examines the degree project