# Digital records provision for the City of Stockholm
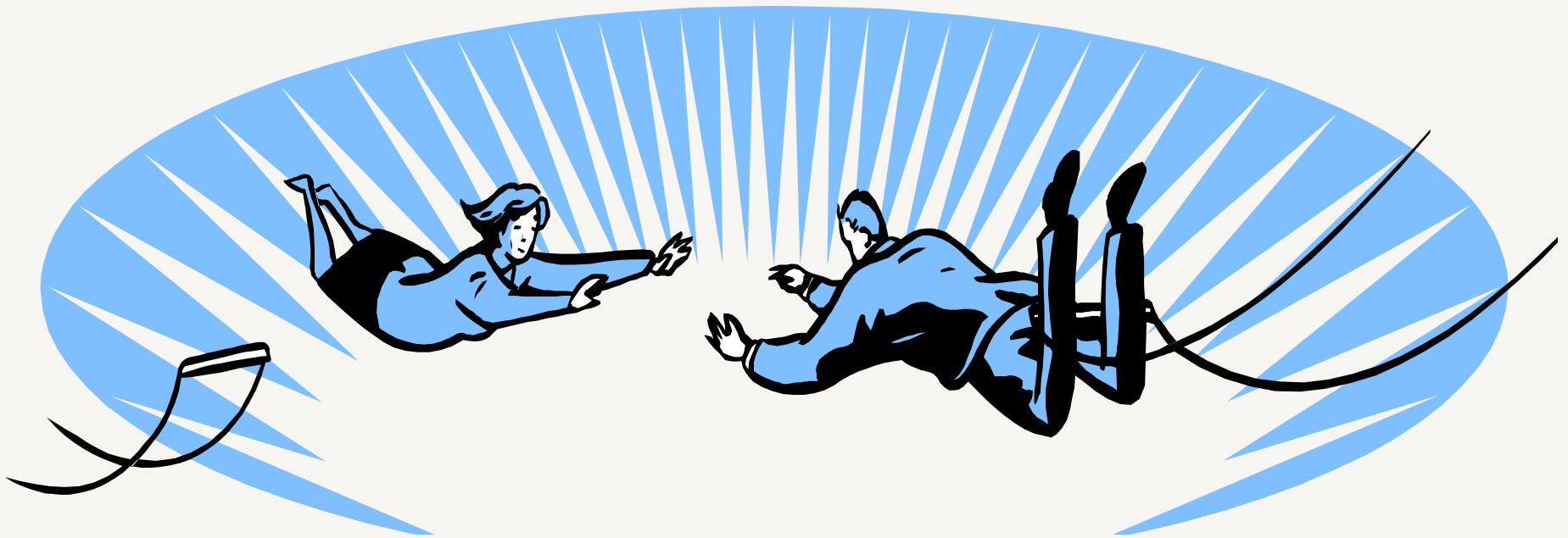
Stockholm City Archives
and the open data strategy

Stockholms stad

# Trust – iTrust- Reliability



… issues concerning digital records and data entrusted to the Internet…

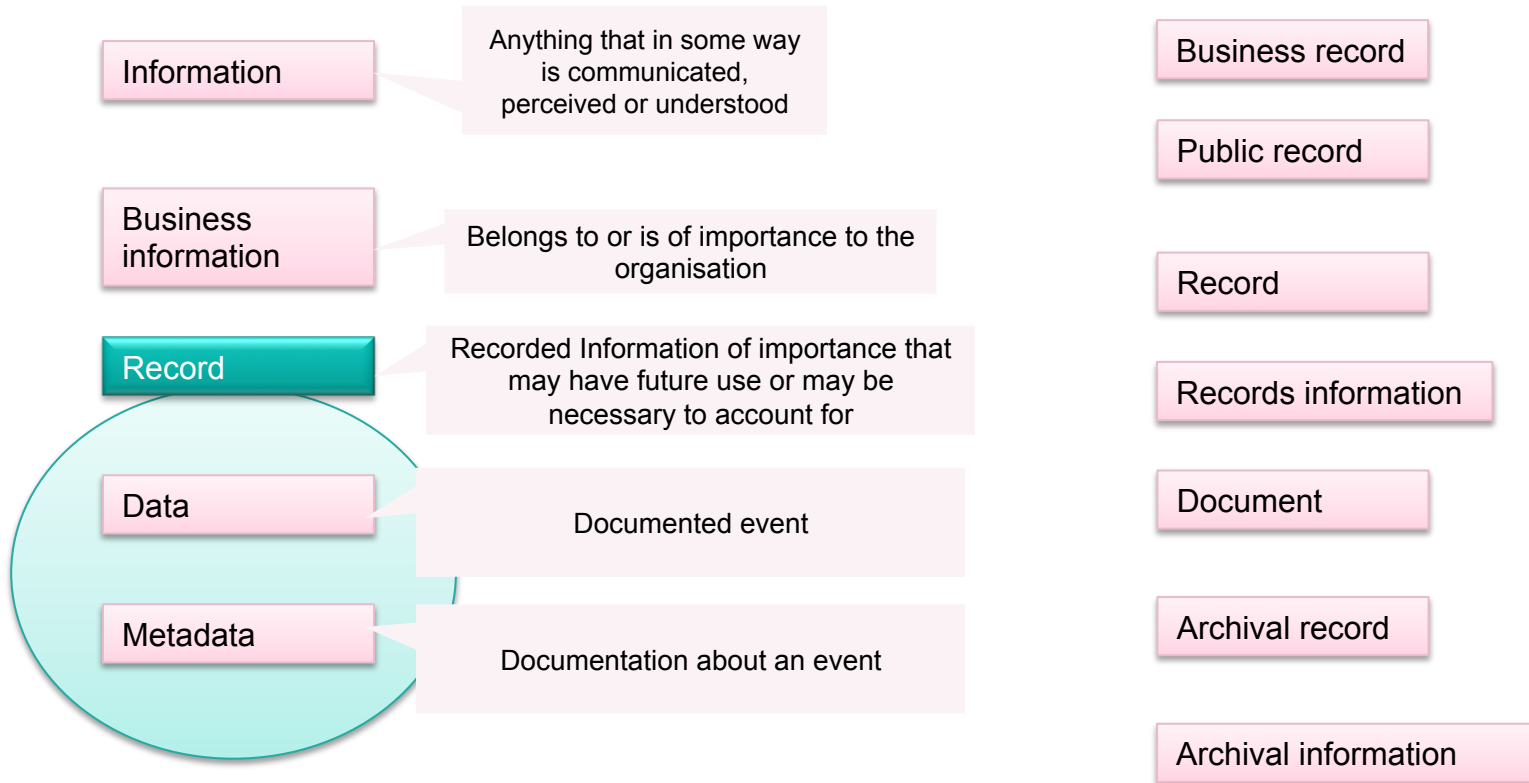**The Capital of Scandinavia**

# Vocabulary

# Information analysis

**Information** — Anything that in some way is communicated, perceived or understood

**Business information** — Belongs to or is of importance to the organisation

**Record** — Recorded Information of importance that may have future use or may be necessary to account for

**Data** — Documented event

**Metadata** — Documentation about an event

Business record

Public record

Record

Records information

Document

Archival record

Archival information

# *The Vision*

Common access to and use of digital records


- the e-archive as a one point of access to records

- **Common c**ity standards for workprocesses and records management integrated in these processes

- Records quality assurance

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# A three step strategy…

- e-archive Stockholm 2010 – Common and easy access to digital records

- eDOK – a common city process for digital case and records administration with system support 2016

- dGIF – Common city management principles and standards for information, records and archives

# The Mission

"To develop democracy through transparancy and open data"

# …resulting in a direction for records provision

*Main issues:*

- Open data as a way of strengthening the democratic process and the economy of the region

- Records usability for use and reuse

- Roles and responsibilities for digital records

- Governance and management of records

# The project – dGIF
# "digital common provision of records"

- Records and Archives direction

- PSI-lab as a part of Open Stockholm Award

- Establish the administration of

  - Stockholm standards for processes, metadata structure and formulas of notice for the common case register

  - open data

- Information dissemination about the project and its results

# Overall goals …

- City´s digital records and archives are used and accessible for reuse, in different formats and distributaries for multiple purposes

- Appraisal is an integrated process supported by business or records systems

- Appraisal includes dissemination through digital channels accepted by the city

- Processes are in place for governance and control of records quality and accesibility now and over time in multiple levels

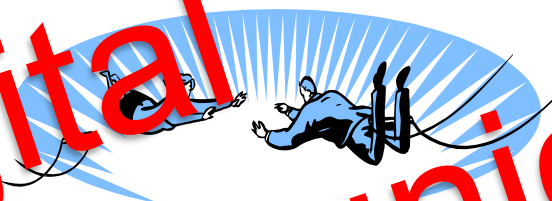- The memory of the city is secured at the source and mantained over time

# Targets

- Consensus on concepts, roles and responsibilities for digital records

- Appraisal method support

- Support for records quality control

- City standards for classification, information structure, metadata and common concepts

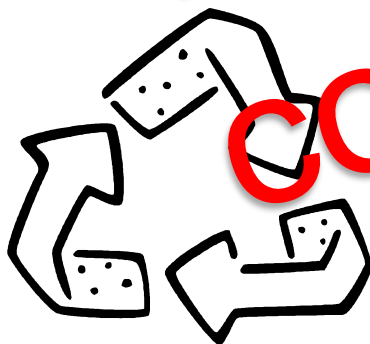- Records management is integrated in the overall management system of the city

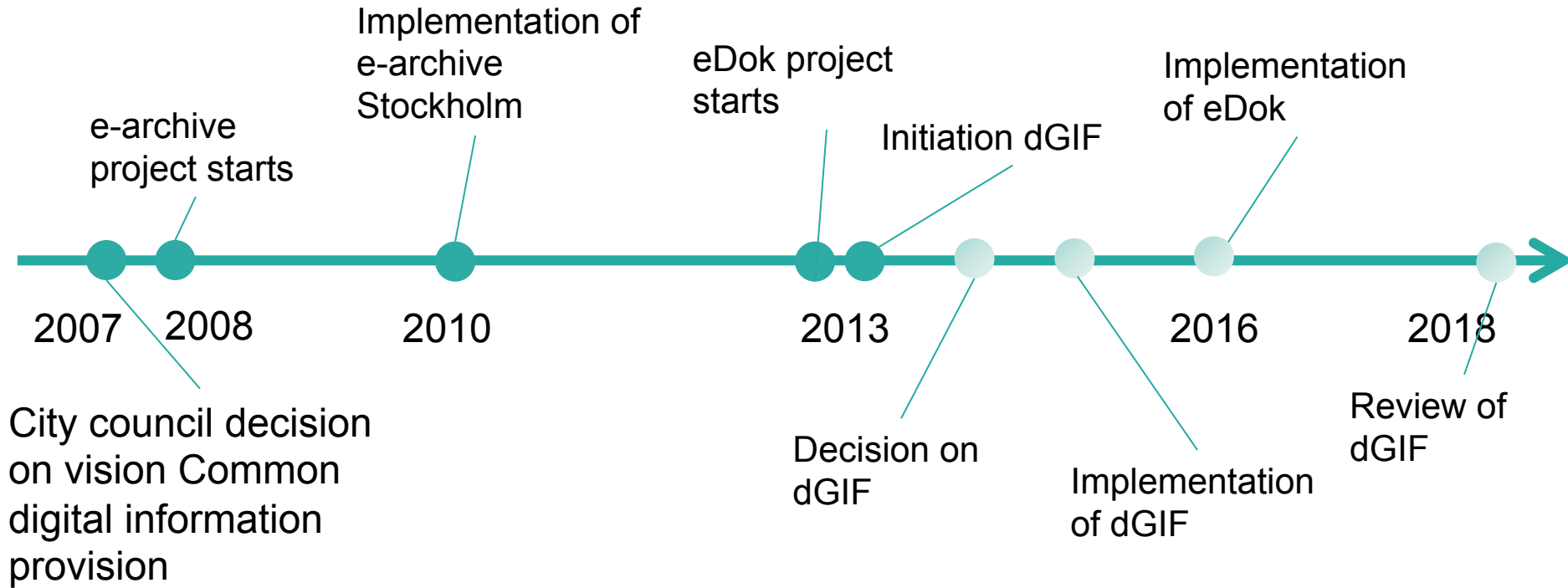# What is this all about?

Reliability

Trust

Digital communication!

# Timeline



2007    2008        2010                2013            2016         2018

e-archive
project starts

Implementation of
e-archive
Stockholm

eDok project
starts

Initiation dGIF

Implementation
of eDok

City council decision
on vision Common
digital information
provision

Decision on
dGIF

Implementation
of dGIF

Review of
dGIF

# Thank you!

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